

PRODUCT GUIDE PORTAL ONLINE SUBMISSION:

Follow these simple steps to submit your information quickly and easily.

1

Visit [The Ultimate Product Guide](#)

- Click on the Preview tab at the top of the page to view what products/pages are currently in The Ultimate Product Guide.
- Remember, all products from the previous Product Guide will automatically pick up unless you remove them via the online portal.

2

Enter your information into the online form

- Click on the Submission Form tab at the top of the page.
- Fill in your name, company name, phone and email, and click next.
- Select Add, Modify, or Remove product. Follow the form, as it will update based on your selections.
- You will receive a confirmation e-mail to reference your submission.

3

Submit your product image

- Click the link catalogs@adiglobal.com on either the confirmation page in your browser or your confirmation email. This will automatically generate an email with your reference number in the subject line.
- Attach your image and hit send!

PRODUCT GUIDE HELP CENTER

For more information, please contact:

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e-mail: dawn.isaac@adiglobal.com


Any Questions?

HELPFUL HINT

To remove the complete block with multiple part numbers, use the Remove option and enter the first part number. This will remove the entire block.

Remove Product



To remove a single part number in a block with multiple parts, but want the rest of the block to stay as is, use the Modify option. Mark in the comments section the single part number you would like to remove.

Modify Product

